



# Davis United World College Scholars

P R O G R A M

2022–23 ANNUAL REPORT SPECIFICATIONS

Submission Deadline: October 3, 2022

**Report Specifications for Fall 2022:** The formal fall report includes two sections: 1) written report and 2) forms available for download on our website: <http://www.davisuwcscholars.org/program/forms>. Please follow the instructions below carefully. Your annual report is not complete until our office receives all sections and forms. We will accept your full report in the following formats: 1) hard copy sent by carrier of your choice or 2) electronic submission via email to [info@davisuwcscholars.org](mailto:info@davisuwcscholars.org). (If your file is too large to be submitted by email, please request a Dropbox link to upload your full report.)

## Section 1: Written Report

Cover the following items in the order outlined:

- 1 Program Impact On Your Campus:** Describe the ways that your school's cohort of Davis UWC Scholars impacts life on your campus.
- 2 Scholar Story:** Provide one story about the achievement(s) of an outstanding current scholar. Please have high resolution photos available for possible use in the next annual report.
- 3 Graduate Story:** Provide one story of an outstanding graduate scholar. Please have high resolution photos available for possible use in this year's annual report.
- 4 Campus Events:** We invite your news and photos of any Davis UWC Scholars events or activities that may be suitable for possible use in our next annual report. These may also be submitted throughout the academic year.
- 5 Presidential Comments:** Please provide a brief testimonial from your president/chancellor on the value of the scholars and overall program to your campus for possible inclusion in our next annual report.
- 6 UWC Campuses Visited:** Describe your school's latest recruitment efforts to build the Davis UWC Scholar cohort on your campus.
- 7 Fundraising Efforts and Recognition:** In the forthcoming *Uniting the World* we will again recognize your donors whose contributions support your school's portion of the Davis UWC scholarships awarded. Please tell us of any donors or funding sources for inclusion in our Philanthropists' Honor Roll.

## Section 2: Forms

Only the 2022–23 forms posted on the website will be accept-ed.

- 1 Final Admissions Data Form:** Provide final totals of your class of 2026 recruitment.
- 2 Scholar Roster Form:** Each school is required to complete the Scholar Roster Form on a secure web platform. The form must be filled out online and the resulting Excel document submitted with your fall report. Instructions are available at: <http://www.davisuwcscholars.org/forms>.

*Please enter only those Davis UWC Scholars that are actually enrolled as of our fall reporting deadline. We will reopen our rosters on February 1 for the spring adjustment period where you may enter all changes to your roster including those that have returned from leave and/or matriculated as a mid-year enrollee. This is to prevent adjustments to fall grant funding calculations should the scholar not matriculate/return from leave due to any circumstances.*

- 3 Campus Contacts Form:** Complete and submit, even if none of the information has changed since last year.
- 4 Alumni Tracking Form:** We will not be requesting updates to the Alumni Tracking Form as part of the 2022-23 Annual Report Specifications. We will request updates as part of future annual report submissions.
- 5 New Scholar & Transfer Registration Forms:** Every first year & transfer Davis UWC Scholar must complete a registration and verification form available online at <http://www.davisuwcscholars.org/program/forms>. Please collect and batch these forms of first-year scholars & transfers—making sure that they are completed and signed. We have discontinued the requirement for the Returning Scholar Registration Form. NOTE: This is a change from previous years when we asked this from every scholar. Now we only require this be completed by first year scholars & transfers.

Your report is due **no later than October 3, 2022** to:

Dr. Philip O. Geier  
Davis UWC Scholars Program  
Middlebury College  
Middlebury, VT 05753