



Davis United World College Scholars PROGRAM

Davis UWC Scholars Program Campus Liaison Role and Responsibilities

About the Davis UWC Scholars Program

The Davis UWC Scholars Program (DUWCSP) supports almost 4,200 students at 100 university partners annually and is the largest provider of financial support for international students in the US at the undergraduate level. We are guided by two main strategies: first, to fund heretofore unavailable need-based scholarship support at American colleges and universities for graduates of the United World Colleges (UWC). And second, to help transform American campuses into more diverse global communities in the belief that all students, faculty, and staff will have more valuable educational experiences by living with and learning from those who are different from themselves.

The Role

The President/Chancellor of each DUWCSP partner school appoints a Campus Liaison. This liaison is essential to the effective management of our grant funds, key to the program's success on campus, and responsible to the DUWCSP office for timely and complete reporting serving as the primary point of contact for campus colleagues and your Davis UWC Scholars.

Responsibilities

- As primary point of contact, respond to all communication in a timely manner from DUWCSP staff, campus colleagues, and Davis UWC Scholars regarding the Davis UWC Scholars Program.
- Coordinate DUWCSP implementation on campus, by communicating with key staff about the program, including the President/Chancellor and their staff, admissions, financial aid, international student supports, student and residential life, development, and faculty. Ensure that all interested parties on campus have an understanding of the DUWCSP, how it works, and who to go to if they have questions.
- Gather Davis UWC Scholars in the fall to distribute the crystal globes to incoming freshmen. Partners have had the most success with this event when it is ceremonial, and a real celebration. This ideally includes your President/Chancellor, or other senior leadership from the school.
- Ensure complete preparation and timely submission of your school's annual report and grant fund calculations including all required New/Transfer Scholar Registration Forms. Any scholar listed on your roster that does not submit a completed New/Transfer Scholar Registration Form will not be counted in your overall cohort total. Please note that this may affect the per capita grant funds that can be set at the time of fall reporting, and once those levels are set they cannot be adjusted.
- Annotate and submit any changes to the online scholar roster as they occur so the DUWCSP office has a current and accurate record of its scholars to substantiate distributed grant funds.
- Submit a senior photo for 100% of the graduating Davis UWC Scholars, according to the senior photo submission requirements.
- Throughout the year, share with the DUWCSP office and relevant campus colleagues any news and/or publicity (along with any available photographs) that features Davis UWC Scholars or the Davis UWC Scholars Program. Stories about the scholars should make reference to them as "Davis United World College Scholars Program" or "Davis UWC Scholars."
- Gather the Davis UWC Scholars together in the spring to say farewell to your DUWCSP seniors.
- In May/June provide the DUWCSP office with preliminary admissions data on anticipated matriculation results for the upcoming fall enrollment.
- When requested by our Office, arrange campus visits of DUWCSP officials and their interaction with the president/chancellor, relevant faculty and staff, and the scholars themselves.
- Forward pictures for annual report consideration of gatherings as outlined above and any other events featuring your Davis UWC Scholars